



Driver and Vehicle Licensing Agency
Data Sharing Assurance Team
DVLA
Swansea
SA99 1DY
Telephone 01792 XXXXXXXX

To the department responsible for
off street parking management

Email XXXXXXXX@dvla.gsi.gov.uk
Web Site www.gov.uk

Our reference: DVLA Enquiries

Date: 22 January 2015

Dear Sir/Madam

I am writing from the Data Sharing Assurance Team of the DVLA in regards to vehicle keeper enquires submitted to obtain details of vehicles that have contravened conditions of parking on land managed by yourselves.

It has come to our attention that you may have removed some car park enforcement operations from the Department's statutory civil enforcement scheme in the Traffic Management Act 2004 (TMA), and have instead elected to enforce through contract law as a private landowner.

DVLA is required to understand if this is the case as the use of DVLA's vehicle keeper data is fundamental to the enforcement of parking terms and conditions under TMA or through contract law.

I would be most grateful if you can respond as soon as possible to confirm whether or not you are enforcing off street parking outside of the TMA 2004, and if so, provide further information as to the extent of this and the sites involved." I have attached a pro-forma to assist with the completion of the information the DVLA requires.

If you have any queries regarding this matter, please do not hesitate to contact the DVLA.

Yours sincerely

XXXXXX XXXXXXXX
Data Sharing Assurance Team

Your Organisation Name _____

Site name	How is this managed i.e contract, byelaw, other legislation	How long have you managed this site in this way?	Do you use a sub contractor for this site?	Do you use DVLA data to enforce on this site?

